

# **OLD WEST CHAPTER OF CREDIT UNIONS**

## **BYLAWS**

### **ARTICLE I**

#### **Name - Purposes**

- Sec. 1. The name of this Chapter of the Nebraska Credit Union League shall be the Old West Chapter of Credit Unions Chapter.
- Sec 2. The boundaries of this Chapter shall be as determine from time to time by the Board of Directors of the Nebraska Credit Union League.
- Sec. 3. This Chapter is chartered as an unincorporated association of credit unions established by the League within a local area. Its principal function is to act as an arm of the Nebraska Credit Union League.
- Sec. 4. The purpose of this Chapter shall be:
- a. To bring together on a regular basis the credit unions within the chapter, to promote interest and cooperation among credit unions and to promulgate exchanges of ideas and information of mutual interest.
  - b. To promote and encourage the credit union movement from the local level to international involvement.
  - c. To assist in the organization of new credit unions and the development of existing credit union organizations.
  - d. To assist the legislative activities on the state and national level
  - e. To bring the benefits of membership in the Nebraska Credit Union League to the attention of all credit unions in the area and to encourage unaffiliated credit unions to join the League and to participate actively in the League and Chapter activities.
- Sec. 5. This Chapter shall:
- Hold elections for the League Directors as provided in the League Bylaws
  - Hear reports of and instruct the League Directors from the Chapter area on matters to be brought before the meetings of the Board of Directors of the League, and
  - Otherwise comply with the Bylaws of the League

## **ARTICLE II**

### Chapter Membership

- Sec. 1. All credit unions affiliated with the Nebraska Credit Union League whose principal office is located within the boundaries of this Chapter as defined by the League Board of Directors shall become members of this Chapter.
- Sec. 2. Branch offices of credit unions located within the boundaries of this Chapter, but, principal offices reside in another chapter will be encouraged to participate in the affairs of the chapter without voting privileges.
- Sec. 3. Branch offices of credit unions whose principal office is located in another state, but, who join the League as an associate member will be encouraged to participate in the affairs of the Chapter without voting privileges.

## **ARTICLE III**

### Chapter Meetings

- Sec. 1. Meetings shall be held regularly on the last Tuesday of the first month in each quarter.
- Sec. 2. This Chapter will hold meetings not less than four times per year.
- Sec. 3. A quorum for any regular, special or annual meeting shall consist of representatives of three (3) credit unions.
- Sec. 4. The Annual Election Meeting of the Chapter shall be held prior to the League Annual Meeting.
- Sec. 5. Officers, directors, committee members and employees of the League, League member credit unions, and other League affiliated organizations may be invited to participate in Chapter activities.
- Sec. 6. Each credit union permitted to vote under this article shall be entitled to two voting delegates at meetings. Only delegates and, in their absence, alternates will be entitled to vote. One or both delegates may cast a total of two votes for their respective credit union. All voting shall be as set forth in this article.
- Sec. 7. Each Chapter member credit union shall designate one representative, who shall serve until a successor is appointed, who shall serve as primary contact for Chapter mailings and related functions.

Sec. 8. Special meetings may be called at the discretion of the majority of the Chapter Board of Directors, the president, or three member credit unions.

Sec. 9. a. The Chapter Secretary shall, at least 30 days prior to the Chapter Annual Election Meeting notify each Chapter member in writing of the date, place and time of the business meeting. Such notice shall further state that the election of Chapter officers for the ensuing year will be held during the Chapter Annual Election Meeting. The election of a League Director, as provided for in the League Bylaws will take place during the Chapter Annual Election Meeting. Such notice shall include nominees for each office which is to be filled by election. Such notice shall provide members the opportunity to attend the Annual Election Meeting at no cost for the purpose of electing Chapter Officers and/or League Director. The Chapter Secretary shall submit to the League President, at least 45 days prior to the Chapter Annual Election meeting, a sample of the notice to be mailed to affiliated credit unions.

b. The Secretary shall, no later than five days following the election of officers, and/or League Director notify the League Chairman and President of the League of the results of such election.

Se. 10. The order of business of a Chapter meeting shall be:

- a. Roll call or obtaining registration of those present and determination of a quorum.
- b. Reading and approval (or correction) of the minutes of the last meeting.
- c. Report of the Chapter President
- d. Report of the League Director(s)
- e. Report of the Chapter Secretary
- f. Report of the Chapter Treasurer
- g. Unfinished Business
- h. New Business
- i. Election of Chapter Officers (annual election meeting only)
- j. Election of League Director (annual election meeting only)
- k. General discussion or program
- l. Adjournment

#### **ARTICLE IV**

##### Election of Chapter Officers

Sec. 1. The officers of the Chapter elected for one year terms shall be a President, Vice President, and Secretary/Treasurer.

Sec. 2. Any officer may hold office for more than one (1) term, but no officer may hold office for more than three (3) consecutive terms.

- Sec. 3. Terms shall commence with the reorganization meeting of the League Board of Directors held immediately following each League Annual Meeting and shall expire with the commencement of the term of their duly elected successors. Any person elected to fill a vacancy caused by death or resignation shall be elected to serve only during the unexpired portion of the term of such officer. All chapter officers shall be active directors, committee members, managers, or employees of Chapter members, provided that there shall not be elected to Chapter officerships more than one person from the same member credit union. A Chapter officer shall not be a director, committee member or manager of any credit union within this state which is not a League affiliated credit union in good standing. Any officer whose credit union un-affiliates from the League shall have their office declared vacant immediately.
- Sec. 4. The Chapter officers may by majority vote fill any vacancy that may exist among their number.
- Sec. 5. It shall be the duty of the Chapter President, at least 60 days in advance of the Chapter Annual Election meeting to appoint a nominating Committee. The Committee shall nominate at least one qualified candidate for each position. The nominating Committee shall consist of three members representing three different credit unions within the Chapter.
- Sec. 6. The delegates and alternates present shall have the right to make further nominations from the floor in any election.
- Sec. 7. Voting for officers shall be by ballot, expect that there may be a unanimous ballot cast by the secretary if the number of nominees corresponds precisely with the number of officer positions. The President will appoint tellers from three different credit unions, as needed, before the vote is taken. A plurality elects.

## **ARTICLE V**

### Chapter Officers

- Sec. 1. The President shall preside at all meetings, be responsible for coordinating the overall business of the Chapter, serve as ex-officio member of all Chapter committees, and shall perform duties as directed by resolution or customary of the President's position.
- Sec. 2. The Vice President shall have and exercise all the powers, authority and duties of the President during the absence or disability of the President and serve as Education Committee Chairman.
- Sec. 3. The Secretary/Treasurer shall prepare and maintain correct records of all meetings of this Chapter and Chapter officers. Shall give or cause to be given notice of all meeting as described in these bylaws and shall perform such other duties as may

be directed to perform by resolution or motion of the delegates. Shall be the custodian of the funds of this Chapter, shall make accounting for the same at each meeting of the chapter and shall safeguard them in such manner as the Treasurer may be directed by resolution or motion of the delegates.

## **ARTICLE VI**

### Committees

- Sec. 1. Committees are to be appointed by the Chapter board of Directors who may receive recommendations from the member credit unions.
- Sec. 2. The Executive Committee shall consist of the President, Vice President, Secretary/Treasurer and shall have the authority to act on Chapter affairs between regular meetings with such action to be reported at the next meeting of the Chapter.
- Sec. 3. The Chapter Board shall designate a person(s) to serve on the League Full Family Marketing Committee.
- Sec. 4. The Chapter Board may appoint other Committees as determined necessary to carry out the Chapters purpose.

## **ARTICLE VII**

### Finances

- Sec. 1. This Chapter shall be financed by contributions from the League, any excess monies collected from dinner meetings, contributions from member credit unions, and from the collection of dues from member credit unions, if deemed necessary and approved at the Annual Election Meeting.
- Sec. 2. If dues are not received the voting privileges for Chapter business will be revoked.
- Sec. 3. This Chapter shall not commit itself to expenditures to be borne by the League without prior written approval of the League. This Chapter shall not bind the League to any contract or agreement of any kind without prior written approval of the League.

## **ARTICLE VIII**

### Parliamentary Authority

- Sec. 1. The revised Roberts Rules of Order shall be the parliamentary authority in all matter not specified in these bylaws.

Sec. 2. The Chair may waive procedure if deemed the discussion of a subject is necessary for further understanding of a majority present.

## **ARTICLE IX**

### Amendments

Sec. 1. All proposed amendments to these Chapter Bylaws shall be submitted in writing to the Chapter Secretary who shall include in the notice of the meeting at which such amendments are proposed to be adopted, the full text of the proposed amendment or amendments and with this text the statement that it is proposed to so adopt them at the stated meeting. Such amendment must be adopted by two-thirds vote and shall not be effective until approved by the League Board of Directors.